

LA CUMBRE MUTUAL WATER COMPANY
BOARD OF DIRECTORS MEETING
FEBRUARY 26, 2018
MINUTES

The meeting was called to order at 2:00 pm by President Jane Lodal

Present: Directors, Jane Lodal, Alex Rodriguez, and Marc Russo. Also present, General Manager Mike Alvarado, Administrative Manager Jeff Dameron and Office Manager Maria Armijo.

Absent: Doug Campbell and Bob Uradnicek

Approval of agenda

The Board members reviewed the agenda presented. No motion was made.

Public comment – None

Approval of Regular Board meeting minutes of January 22, 2018

After further review of the minutes, it was moved by Mr. Rodriguez, seconded by Mr. Russo to approve the regular board meeting minutes of January 22, 2018 as presented. Motion carried.

Closed session

The Board met in closed session from 2:05 until 2:15 to discuss personnel matters at which time it returned to regular session.

Modoc wetland project update

The County of Santa Barbara Planning and Development has authorized Mr. Adam Lambert (ecologist with USCB) to complete Task 1 of the agreement between the County and La Cumbre Water (prepare habitat restoration plan) by providing a description of the restoration project on the Modoc Preserve (3.4 acres). Mr. Lambert is to invoice through the Water Company. Costs are not to exceed \$2765.

By-laws / Texting service

Mr. Dameron informed the board a total 1656 text messages went out using the new texting service. Out of 1656 text messages, only 12 responded with “stop”. The Q&A letter is scheduled to be mailed out along with the water bills in early March. Another letter is scheduled to be mailed along with the water bills early May.

Mr. Alvarado and Ms. Lodal will be attending the Hope Ranch Association meeting (under public comment) on Wednesday, February 28 to talk to the Board of the changes to the By-laws in hopes of receiving their support.

Las Palmas water main project update

Mr. Avarado reported to the Board the project to replace 1800 feet of old 8" steel main that runs from the intersection of Via Tranquila and Las Palmas to Las Palmas and Via Cayente is underway. Project is estimated to be completed and in working order in approximately two and a half weeks.

Policy and procedures change

Mr. Alvarado is requesting to add a "Dollar limit for emergency items (water outages)" to the Policy and Procedures handbook. In an event of an emergency (i.e., main line break, earthquake, fire) this request will give the General Manager the authority to purchase emergency items up to \$50K without the Boards approval.

After further discussion, it was moved by Mr. Rodriguez, seconded by Mr. Russo to accept the proposal to add the Dollar limit for emergency items (water outages)" to the Policy and Procedures. Motion carried.

Approval for budgetary item

Mr. Alvarado informed the Board of the annual budget report for 2018 (approved December 4, 2017) that there is a budgetary item for a replacement vehicle for the remaining 2004 Toyota pickup truck. Mr. Alvarado is ready to move forward in purchasing a new full-size truck to replace the existing Toyota pickup truck. Cost of the new vehicle is approximately \$38K.

Water production report

Mr. Alvarado reviewed with the Board the water production report. No motion to receive and file was made.

State Street main line break

At a local merchant which is under construction, a pile of dirt (approximately 12ft high) was placed atop of a piece of plywood over the main line. The plywood collapsed causing the main line to break. Main line was repaired, and contractor was invoiced \$6700 for the cost of repairs.

Well #10A update and Well #17 pump test information

Mr. Alvarado informed the Board the project to rehabilitate Well #10A is ready to move forward. Based on tests and evaluations done to the well, it was determined it could produce 400-600 GPM. Well #10A will need to be lined and electrical will need to be installed. A pump and motor will need to be purchased. Mr. Alvarado is in process of getting quotes and will present them to the Board at a future meeting.

Mr. Alvarado reviewed with the Board Steve Tanner's (from Pueblo Water Resources) proposal for pump testing Well #17. This test is to establish the well performance characteristics, determine long-term pumping capacity, and verify water quality. Cost of the pump test is \$17, 344.

After further review, it was moved by Mr. Russo, seconded by Mr. Rodriguez to approve Mr. Tanner's proposal for the pump test on Well #17 at a cost of \$17,344. Motion carried.

There being no further business, the meeting was adjourned at 3:02 pm.

Next meeting: Regular Board meeting – March 26, 2018 at 2:00 pm.

Maria Armijo
Office Manager